

## **Registration Procedure for Zeeland Christian Preschool and Kindergarten**

### **Requirements for all preschool programs:**

- To enroll in threeschool, children must be 3 by September 1, 2010 and toilet trained.
- To enroll in preschool, children must be 4 by September 1, 2010 or planning to attend kindergarten the following year.
- To enroll in young fives children must be 5 by December 31, 2010. Children in young fives may be eligible for bussing either to school for the morning class or home from school for the afternoon class. To be eligible, they must live in the Zeeland Public Schools district and be 5 by December 1, 2010.
- A non-refundable deposit of \$50 is required with registration. Cash and checks are accepted. We are unable to process credit cards and debit cards.
- Classes will be filled on a first-come first-served basis. Once classes are filled, we will begin waiting lists.
- Parents are asked to only register their own children. If a parent is unable to attend, they may send a family member or friend as long as that person isn't registering their own child.

### **Registration Schedule for Preschool:**

On Tuesday, February 2 6:30-7:15 p.m. a special registration will be held in the school office for children currently attending ZCS preschool. This will be for preschool and young fives only, not threeschool. We cannot register younger siblings at this time. We will register students currently attending El Puente (Spanish immersion) classes for 2010-11 El Puente classes and students currently attending traditional classes for 2010-11 traditional classes. Parents wishing to transfer from Spanish immersion classes to traditional classes or to transfer from traditional classes to Spanish immersion classes will need to attend open registration on February 4 at 7:00 p.m.

On Thursday, February 4, 7:00-7:45 p.m. open registration will be held at Zeeland Christian in the preschool commons. We will accept registrations for openings in all ZCS threeschool, preschool, and young fives programs – traditional, El Puente (Spanish immersion), and Drenthe. In the past, parents have chosen to line up well in advance of the beginning of registration. If you choose to do so, we ask that you not sit in the hall during school hours but wait until after school has been dismissed at 3:35 p.m. and students have cleared the building. Unfortunately, we have no way to know how much interest there will be in a particular program or what classes may fill up early in the process.

### **Kindergarten**

On Thursday, February 18 at 7:00 p.m. the kindergarten information/registration meeting will be held in the media center. We recommend that children be 5 by September 1, 2010 to enroll in kindergarten. For the 2010-11 school year we will be offering the A schedule (all day Monday, Wednesday morning, all day Thursday), the B schedule (all day Tuesday, Wednesday afternoon, all day Friday), the half-day schedule (every morning 8:30-11:50), and El Puente (every morning 8:30-11:50 or every afternoon 12:30-3:35). Students currently attending El Puente preschool will be given an early opportunity to enroll in El Puente kindergarten and remaining spaces will be filled on a first-come first-served basis.

Space in the half-day morning kindergarten is also limited and enrollments will be taken on a first-come first-served basis. Students will be placed in the A or B schedule by Zeeland Transportation so that they can balance ridership on their buses. There is no transportation in the middle of the day, so the half day classes will only have transportation to school for the morning class or from school for the afternoon class. In the past, parents have chosen to line up well in advance of the beginning of registration. If you choose to do so, we ask you not to sit in the hall during school hours but wait until after school has been dismissed at 3:35 p.m. and students have cleared the building. Unfortunately, we have no way to know how much interest there will be in a particular program or what classes may fill up early in the process. No payment is due with registration.